Student Travel Request

Name: 

Level: Undergraduate Graduate

Event name, location and dates:

Presenter: Yes No

Amount requested ($USD):

Expense explanation (mention other support received/applied for):

Signature: Date:

By including my digital signature on this document I acknowledge that I have read and understood all of the conditions and requirements pertaining to this request.
Sponsorship
Funding for student travel to math events is made possible in part by the John G. Daly Endowment for Travel and Research Support and the Math Gift Fund.

Conditions
- Travel must occur within six months of application deadline.
- Preference will be given to students presenting at an event.
- Funds are distributed as a reimbursement, with original receipts delivered to Assistant to the Chair, Liane Beights, upon completion of the trip.
- Travel advances will be awarded only exceptionally and in well justified situations.
- Only electronic applications will be considered.

Deadlines
Each year the deadline for Student Travel Requests will occur on:
- May 1st
- November 1st

Completed form must be emailed with the subject line “Student Travel Request” to:
- Graduate Coordinator for Graduate Students: Paul Horn (Paul.Horn@du.edu)
- Undergraduate Coordinator for Undergraduate Students: Mei Yin (Mei.Yin@du.edu)